



Courier for Quick Base



Improve your workflow when sending emails from your Quick Base application(s)

Highlights of Courier for Quick Base

- ✓ Send emails with data from **one or more tables** from your Quick Base application to NON Quick Base users
- ✓ Configure your email configuration with email subject, body, attachments, To, CC, BCC, Reply to and From email addresses. Use our new **Courier Configurator** to configure the email configurations in the Juiced Cloud.
- ✓ Send out emails from **your mail server** or our reputed mail servers to guarantee email delivery
- ✓ Add attachments to your email from
 - Generic attachments: file(s) specific to your email configuration. These attachments will be the same for all the emails that you will be sending out from this configuration
 - File attachment field(s) from one or more tables: these attachments will vary for each Quick Base record processed by Courier
 - File(s) stored in Amazon S3: these attachments will vary as well
- ✓ Customize the email subject and body message using HTML and include field(s) from your Quick Base table. You can also include a subtable in the email body message with data from another table and customize the format of that subtable (see subtable sample on back)
- ✓ **Track** the date and time the email was sent in a field on a table in your Quick Base application
- ✓ **Monitor** email activities from a table in your Quick Base application and get notified on failures
- ✓ Email delivery options
 - **Triggered:** Email can be sent out based upon a triggering event from your table. You can also use grid edit to update multiple records to send an email to each record that was modified
 - **On-Demand:** Send out emails when you need to with a click of a button. You can create a report of records with custom filtering criteria to identify the records to be processed
 - **Schedule** delivery of emails on a daily, weekly, monthly basis. Similar to “on-demand” you can create a report to filter the records to be processed and you can also choose the time of the day to execute
- ✓ **NEW – Customized Embedded Reports can now be** included within the message of your email. Control column headers, border colors, font size, sorting, grouping, subtotals and table width.

DEMO

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Subtable sample in the email message body

Task Date	04-30-2018		05-01-2018		05-02-2018		05-03-2018		05-04-2018		Totals	
Office	# of Tasks	Task Completed	# of Tasks	Task Completed	# of Tasks	Task Completed	# of Tasks	Task Completed	# of Tasks	Task Completed	Total # of Tasks	Total # of Tasks Completed
New York City	17	2	27	2	47	2	19	2	9	3	119	11
Brooklyn	1	0	0	0	0	0	0	0	0	0	1	0
Nassau	39	3	23	2	46	2	15	2	47	3	170	12
Suffolk	8	2	7	2	24	2	10	3	6	3	55	12
Totals	65	7	57	6	117	6	44	7	62	9	345	35

Courier Configurator dashboard (*NEW)

We have recently introduced the Courier Configurator to allow you to manage your Courier configurations easily. *Available from our Juiced Cloud.

The dashboard displays a table of configurations with the following columns: OPERATIONS, ID, CONFIGURATION NAME, PROCESSING MODE, SENDING EMAIL ADDRESS, DESCRIPTION, and STATUS. The table lists several configurations, including 'Notify clients about the new...', 'Send Invoices', 'Send quotes to clients', 'Welcome letter to new students', and 'Send invoices to clients'. Each configuration has an 'EXECUTE NOW' button and a status indicator (Enabled or Test Mode).

This screenshot shows the configuration editor for a specific configuration. It includes fields for 'Configuration Name', 'Description', 'Processing Mode', and 'Status'. There are also dropdown menus for 'QuickBase Connection' and 'QuickBase Application'. The configuration name is 'WELCOME LETTER TO NEW STUDENTS (280)'. The 'QuickBase Connection' is set to 'Deployed user connection' and the 'QuickBase Application' is 'Project Manager Plus-MS'.

This screenshot shows the 'FILE ATTACHMENTS' section of the configuration editor. It includes a 'REMOVE FILE TO ATTACH' section and a 'TEMPORARY FILE' section. The 'REMOVE FILE TO ATTACH' section has a text input field and a 'REMOVE' button. The 'TEMPORARY FILE' section has a 'SELECT FILE' button and a list of file attachments.

DEMO

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